

MAY 2009



SUMMONS

ANNEXE 16

Brighton & Hove Magistrates' Court
Edward Street
Brighton

Summons for non-payment of Council Tax

Address of property

The Complaint laid this day by Brighton & Hove City Council that you being a person liable to pay Council Tax, have not paid the amount due from you as shown below.

Reference no:

Council Tax due: _____ to _____

£

Summons Costs incurred

£

Total due

£

You are hereby Summoned to appear on _____ at _____ A.M.
before the Magistrates' Court, sitting at Edward Street, Brighton to show cause why you have not paid the said sum.

DATED

.....
Claire Mullarkey - Deputy Justices' Clerk (Sussex Central)

YOU DO NOT NEED TO ATTEND COURT UNLESS YOU DISPUTE YOUR LIABILITY TO PAY
(Please read the notes overleaf and the enclosed Important Information/Questions Answered letter).

You may be able to prevent this matter proceeding to Court, have the Summons costs waived AND avoid additional costs of £70.00 being incurred, if you are :

**Able to set up a Direct Debit for monthly instalments,
to clear your Council Tax**

Telephone (01273) 291291 immediately, to set up the Direct Debit
(choice of four dates – 1st, 6th, 15th or 25th of the month).

